**IMPORTANT NOTICE TO GUESTS**

The following is an important notice for current serving and ex members of the ADF and current serving and ex members of the Defence APS.

**FRINGE BENEFITS TAX**

A review by the Defence Tax Management Office (DTMO) to ensure the Department of Defence was meeting all its taxation reporting obligations; including Fringe Benefits Tax (FBT), has resulted in entities providing discounted holiday accommodation coming into scope. The Army Amenities Fund (AAF) Company provides discounted holiday accommodations at Coogee NSW, Goolwa SA and Docklands Vic.

After consideration of a generic suite of information, the DTMO have determined that the AAF Company was and is providing present and past employees of the Department a benefit and, depending on the discount provided, a Reportable Fringe Benefit Amount (RFBA) may accrue. Additionally, please note that if staying at the holiday accommodations, the AAF Company is obliged to provide your details and PMKeys number, or equivalent, to the DTMO as part of the FBT reporting process. This will apply on and from the 2019/2020 fringe benefit reporting year.

* The Australian Taxation Office provides information on the implications of an RFBA on their website: [https://www.ato.gov.au/General/Fringe-benefits-tax-(FBT)/Reportable-fringe-benefits---facts-for-employees/Amounts-reported-on-your-payment-summary-or-income-statement/](https://www.ato.gov.au/General/Fringe-benefits-tax-%28FBT%29/Reportable-fringe-benefits---facts-for-employees/Amounts-reported-on-your-payment-summary-or-income-statement/)
* DTMO Guidance 5.02 attached provides general information in this regard.

Please be assured the AAF Board are looking carefully at the implications of this outcome and will be carefully considering how it impacts operations and how the AAF Company may be able to continue to provide services to eligible members without attracting a RFBA.